

## **Albion Public Library Board of Trustees—Minutes for October 11, 2022**

### Call to Order and Roll Call

Meeting called to order at 6:00 p.m. on Tuesday, October 11, 2022.

Librarian and Trustees present were as follows - Roxanna Behnke, Melissa Felling, Terry Harper, Shelby Harris, Samantha McDaniel, Will Swardstrom, Trevor Ward

Absent members - Dianne Berger, Sydney Gracyalny and Rod Minatra

### Quorum

Legal Quorum Present – the presence of six (6) Trustees did constitute a legal quorum for discussing and transacting library business.

### Reading of Secretary’s Report and Approval of the Minutes

Terry Harper motioned to approve the minutes from the September meeting. Trevor Ward seconded the motion. Motion passes.

### Approval of the Treasurer’s Report

A summary of the library’s accounts were provided.

Checking - \$77,758.53

Savings - \$7,275.23 + \$658.79

CD’s - \$11,191.00 + \$14,094.61 + \$5,727.62

Total assets = \$118,010.12

Terry Harper motioned to approve the treasurer’s report. Shelby Harris seconded the motion. Motion passed.

### Librarian’s Report/Communications

The new firewall system was installed at the building, and the removal of one public computer brought the bill down \$60/month.

The bookshelf was brought back into the building and was repainted.

An Usborne Books & More Book Fair is to be scheduled in the next month.

The Wee Reads Storytime on Wednesday mornings continues to go well.

### Unfinished Business

Painting parts of the library exterior – Jo Bailey declined to perform this job.

### New Business

Chapters 3, 4, and 5 in Standards for Illinois Public Libraries were discussed and the checklists at the end of each chapter were addressed. Discussed ways on how to implement standards.

Autopay options for the library's bills were discussed; no decision made until options are explored.

### Adjournment

Terry Harper moved to adjourn the meeting. Trevor Ward seconded the motion. Motion passed.

The meeting was adjourned at 6:30 p.m.

Minutes submitted by Samantha McDaniel