

Albion Public Library Board of Trustees
Minutes for November 14, 2023

Call to Order and Roll Call

Meeting called to order at 6:03 p.m. on Tuesday, November 14, 2023.

Librarian and Trustees present were as follows – Roxanna Behnke, Dianne Berger, Melissa Felling, Sydney Gracyalny, Shelby Harris, Samantha McDaniel, and Trevor Ward

Absent members – Terry Harper, Rod Minatra, and Will Swardstrom

Quorum

Legal Quorum Present – the presence of six (6) Trustees did constitute a legal quorum for discussing and transacting library business.

Reading of Secretary's Report and Approval of the Minutes

October 2023 meeting minutes were reviewed. Sydney Gracyalny made a motion to approve the minutes, Shelby Harris seconded the motion. Motion passed.

Approval of the Treasurer's Report

A summary of the library's accounts were provided by treasurer, Trevor Ward.

Checking - \$103,258.35

Savings - \$7,301.72 + \$662.00 = \$7,963.72

CDs - \$11,233.08 + \$14,413.52 + \$5,764.91 = \$31,411.51

Total assets = \$142,633.58

Sydney Gracyalny motioned to approve the treasurer's report, Dianne Berger seconded the motion. Motion passed.

Librarian's Report/Communications

- None Reported

Unfinished Business

1. Public Computers – Roxanna got a quote for new computers at \$792.00 each. Trevor Ward made a motion to purchase two computers, Samantha McDaniel seconded the motion. Motion passed.

New Business

1. Furnace Problems – At the time of this meeting, the furnace problem has been resolved. Seems like it was fixed while Roxanna was away.

2. More Bookshelves – There is now more space since newer computers will be put in. After some research, Roxanna found a local woodworker, Jacob Holmes, who may be able to custom build a bookshelf for the space needed. Dianne Berger made a motion for Roxanna to further investigate pricing on a custom bookshelf, Shelby Harris seconded the motion. Motion passed.

Adjournment

Samantha McDaniel moved to adjourn the meeting, Sydney Gracyalny seconded the motion. Motion passed. The meeting was adjourned at 6:33 p.m.

Minutes submitted by Samantha McDaniel