Albion Public Library Board of Trustees
Minutes for March 11, 2025

Call to Order and Roll Call

Meeting called to order at 6:10 p.m. on Tuesday, March 11, 2025.

Librarian and Trustees present were as follows – Roxanna Behnke, Dianne Berger, Sydney Gracyalny, Shelby Harris, Samantha McDaniel, Will Swardstrom, and Trevor Ward.

Absent members – Melissa Felling, Terry Harper, and Rod Minatra.

Quorum

Legal Quorum Present – the presence of six (6) Trustees did constitute a legal quorum for discussing and transacting library business.

Reading of Secretary's Report and Approval of the Minutes

The February 2025 meeting minutes were reviewed. Sydney Gracyalny made a motion to approve the minutes, Shelby Harris seconded the motion. Motion passed unanimously.

Approval of the Treasurer's Report

A summary of the library's accounts were provided by treasurer Trevor Ward.

Checking - $137,455.21
Savings - $8,022.91
CDs - $32,661.18
Total Assets - $178,139.30

Sydney Gracyalny made a motion to approve the treasurer's report, Dianne Berger seconded the motion. Motion passed unanimously.

Librarian's Report/Communication

- None reported.

Old Business

1. Addition – Roxanna reached out to the architect of ADG of Mt. Carmel who is to come in for an initial review and assessment of the building this Friday at 10:30 a.m. A few board members will be able to make this meeting. The hope is to determine what is possible as far as an addition and also to assess the stability of the second floor. Discussed potentially applying for grants to help fund future renovations, and will look into these. Further discussion tabled until the next meeting after architects give their recommendations.
2. Trustee terms – a potential name has been brought to the mayor's attention to replace a board member whose term is about to expire. To discuss at the next meeting.

3. Animals in the wall – The strange smell in the outside of the building is still present and seems to be getting worse, not better. Library employees report hearing “claw sounds” in the building throughout the day. Trevor Ward checked with Brandon Stephens who was not able to come in and check on the issue. Next step discussed is to contact the city’s Animal Control.

New Business

1. None reported.

Adjournment

Sydney Gracyalny made a motion to adjourn the meeting, Samantha McDaniel seconded the motion. Motion passed unanimously. The meeting was adjourned at 6:36 p.m.

Minutes recorded and submitted by
Samantha McDaniel