

## Albion Public Library Board of Trustees

Minutes for June 11, 2024

### Call to Order and Roll Call

Meeting called to order at 6:03 p.m. on Tuesday, June 11, 2024.

Librarian and Trustees present were as follows – Roxanna Behnke, Melissa Felling, Terry Harper, Shelby Harris, Rod Minatra, and Trevor Ward

Absent members – Dianne Berger, Sydney Gracyalny, Samantha McDaniel, and Will Swardstrom.

### Quorum

Legal Quorum Present – the presence of five (5) Trustees did constitute a legal quorum for discussing and transacting library business.

### Reading of Secretary's Report and Approval of the the Minutes

Rod Minatra made a motion to approve the minutes from the May meeting. Terry Harper seconded the motion. Motion passed unanimously.

### Approval of the Treasurer's Report

A summary of the library's accounts were provided by treasurer, Trevor Ward.

Checking - \$94,247.66

Savings - \$7,329.07 + \$663.67 = \$7,992.74

CDs - \$11,877.46 + \$14,740.55 + \$5,802.55 = \$32,420.56

Total assets - \$134,660.96

Terry Harper made a motion to approve the treasurer's report, Shelby Harris seconded the motion. Motion passed unanimously.

### Librarian's Report/Communications

- Roxanna reported that K's on Main provided \$5 gift cards for the Reading Log Summer Reading Challenge this year. Grant total reported is \$2,926.94.

### Unfinished Business

1. There needs to be some power washing done at the building before the paint job. Rod Minatra is going to do the job.

### New Business

1. Budget – details of budget reviewed and discussed among board members. Trevor Ward made a motion to approve the proposed budget, Rod Minatra seconded the motion. Motion passed unanimously.

### Adjournment

Rod Minatra made a motion to adjourn the meeting, Shelby Harris seconded the motion. Motion passed unanimously. The meeting was adjourned at 6:21 p.m.

Minutes recorded by Shelby Harris and  
submitted by Samantha McDaniel