

Albion Public Library Board of Trustees—Minutes for February 14, 2023

Call to Order and Roll Call

Meeting called to order at 6:00 p.m. on Tuesday, February 14, 2023.

Librarian and Trustees present were as follows – Roxanna Behnke, Melissa Felling, Sydney Gracyalny, Terry Harper, Shelby Harris, Samantha McDaniel, Trevor Ward

Absent members – Dianne Berger, Rod Minatra, Will Swardstrom

Quorum

Legal Quorum Present – the presence of six (6) Trustees did constitute a legal quorum for discussing and transacting library business.

Reading of Secretary's Report and Approval of the Minutes

October 2022 and January 2023 meeting minutes were reviewed. Terry Harper made a motion to approve both sets of minutes, Sydney Gracyalny seconded the motion. Motion passed.

Approval of Treasurer's Report

A summary of the library's accounts were provided by Trevor Ward.

Checking - \$106,860.52

Savings - \$7,283.42 + \$659.53 = \$7,942.95

CDs - \$11,233.08 + \$14,253.61 + \$5,746.29 = \$31,232.98

Total Assets - \$146,036.45

Sydney Gracyalny motioned to approve the treasurer's report, Shelby Harris seconded the motion. Motion passed.

Librarian's Report/Communications

A new computer was installed at the circulation desk, reported to be very efficient and fast.

Wee Reads Storytime is steadily busy, going great with Valerie leading it.

Unfinished Business

None

New Business

1. Pecans – library has decided to sell them. Sydney Gracyalny motioned to open an account for the library to sell them, Samantha McDaniel seconded the motion. Motion passed.

2. Tree by Insurance Company – a letter was provided with a proposal by the United Mutual Company to cut down a tree in the northwest corner of the Library property. UMC would cover costs to cut down tree and plant a new tree. Board members decided to wait until next month to decide what do about the tree, will hold next meeting at the library building.

3. Covid Clinic – Christopher Rural Health requested to hold a Covid clinic at the library in May. It would be by appointment to provide Covid vaccines. Trevor Ward motioned to allow the clinic to be held at the library, Sydney Gracyalny seconded the motion. Motion passed.

4. Sidewalk in back of building – discussed the need to have someone look at the stairs in the back of the building in order to put in a brick sidewalk. W. D. Rice is a bricklayer and will come look at the back porch once stairs are removed. Melissa Felling will contact Phil Cullison about pulling the stairs off of the building with a backhoe.

5. New public program – Aspen – Roxanna shared that this will be a new program in a few months that will replace the Share app/website currently in use. Reported to be more user friendly and will include electronic books as well. It may be more expensive, but it will be the only option provided.

6. Foyer light – issues with it lighting, it went out and needs to be replaced. Trevor Ward to contact Ben Maas to look at the fixture as electric work may need to be replaced.

Adjournment

Sydney Gracyalny moved to adjourn the meeting, Shelby Harris seconded the motion. Motion passed.

The meeting was adjourned at 6:40 p.m.

Minutes submitted by Samantha McDaniel