

Albion Public Library Board of Trustees

Minutes for April 8, 2025

Call to Order and Roll Call

Meeting called to order at 6:04 PM on Tuesday, April 8, 2025.

Librarian and Trustees present were as follows – Roxanna Behnke, Shelby Harris, Samantha McDaniel, Rod Minatra, Will Swardstrom, and Trevor Ward.

Absent Members – Dianne Berger, Melissa Felling, Sydney Gracyalny, and Terry Harper.

Quorum

Legal Quorum Present – the presence of five (5) Trustees did constitute a legal quorum for discussing and transacting library business.

Reading of Secretary's Report and Approval of the Minutes

The March 2025 meeting minutes were reviewed. Will Swardstrom made a motion to approve the minutes, Rod Minatra seconded the motion. Motion passed unanimously.

Approval of the Treasurer's Report

A summary of the library's accounts were provided by treasurer, Trevor Ward.

Checking - \$123,062.88

Savings - \$8,032.81

CDs - \$32,661.18

Total assets = \$163,756.87

Samantha McDaniel made a motion to approve the treasurer's report, Shelby Harris seconded the motion. Motion passed unanimously.

Librarian's Report/Communications

- Roxanna reported that the outside smell that was a concern previously has been gone.
- Summer Story time will start on June 11 for 6-7 weeks.

Old Business

1. Addition – There has not been any follow-up from the architects since the last meeting. Roxanna to reach out and follow-up with them.
2. Trustee terms – Will table discussion trustee terms until the next meeting.
3. Animals in the wall – Employees still report hearing scratching sounds in the walls. Was proposed to contact animal control, Roxanna to contact them about the issue.

New Business

1. Budget – Will table discussion on budget until the next meeting.
2. Salaries – Will also table discussion on increase in salaries until next meeting when discussing the budget.

Adjournment

Trevor Ward made a motion to adjourn the meeting, Will Swardstrom seconded the motion. Motion passed unanimously. The meeting was adjourned at 6:29 PM.

Minutes recorded and submitted by
Samantha McDaniel