

Albion Public Library Board of Trustees
Minutes for May 14, 2024

Call to Order and Roll Call

Meeting called to order at 6:05 p.m. on Tuesday, May 14, 2024.

Librarian and Trustees present were as follows – Roxanna Behnke, Dianne Berger, Melissa Felling, Sydney Gracyalny, Terry Harper, Samantha McDaniel, Will Swardstrom and Trevor Ward

Absent members – Shelby Harris and Rod Minatra

Quorum

Legal Quorum Present – the presence of seven (7) Trustees did constitute a legal quorum for discussing and transacting library business.

Reading of Secretary’s Report and Approval of the Minutes

Sydney Gracyalny made a motion to approve the minutes from the March meeting. There was no April meeting due to no quorum. Dianne Berger seconded the motion. Motion passed unanimously.

Approve of the Treasurer’s Report

A summary of the library’s accounts were provided by treasurer Trevor Ward.

Checking - \$85,808.74

Savings - \$7,329.07 + \$663.67 = \$7,992.74

CDs - \$11,658.27 + \$14,576.12 + \$5,783.70 = \$32,018.09

Total assets = \$125,819.50

Will Swardstrom made a motion to approve the treasurer’s report, Samantha McDaniel seconded the motion. Motion passed unanimously.

Librarian’s Report/Communications

- Roxanna reported the summer story time starts the second week in June; they are starting preparations for it. Valerie Murbarger will have surgery on 5/28, but should be ready to help with story time when it starts. Erin Hardy will be helping with story time again this year, along with a few high school students.
- Roxanna reported the library is due to renew their subscription to the Illinois Heartland interlibrary loan program.

Unfinished Business

1. Repairs – Roxanna reported that Doug Evans doesn’t paint anymore, but would repair and hang shelves on the brick wall inside the library. Will need to find someone else to paint, repair pillars and window on the back porch.

2. Book Sale – Roxanna reported that the book sale made about \$300 and continues to sell books inside the library. The money will go toward the summer story time program for snacks, drinks, and toy prizes.

New Business

1. Salaries – The City of Albion raised their employees' wages by \$1.75. Dianne Berger made a motion to raise the 3 librarians' wages by \$1.75. Will Swardstrom seconded the motion. Motion passed unanimously.
2. Painting in the library – a new color is needed inside the library. There is an issue with the shelves and it is needed to be moved to allow for graphic novels.
3. Newspaper – *Wayne County Press* has increased their price to \$94/year. Roxanna reported that only two people on average read that newspaper. Unanimously decided not to renew the subscription. Samantha McDaniel to reach out to Jenny Hortin about the *Prairie Press* being put in the library.
4. Budget – Terry Harper is in need of check stubs from the last year. Trevor Ward will give those to him and the budget will be discussed at the next meeting.

Adjournment

Samantha McDaniel made a motion to adjourn the meeting. Trevor Ward seconded the motion. Motion passed unanimously. The meeting was adjourned at 6:33 p.m.

Minutes submitted by Samantha McDaniel