

Call to Order and Roll Call

Meeting called to order at: 6:00 PM on Tuesday, October 8, 2019. Trustees and Librarian present were as follows;

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| <input checked="" type="checkbox"/> Roxanna Behnke  | <input type="checkbox"/> Samantha McDaniel        |
| <input checked="" type="checkbox"/> Dianne Berger   | <input type="checkbox"/> Abby Shelton             |
| <input type="checkbox"/> Meghan Fearn               | <input checked="" type="checkbox"/> Dennis Turpin |
| <input checked="" type="checkbox"/> Melissa Felling | <input checked="" type="checkbox"/> David Wheat   |
| <input checked="" type="checkbox"/> Terry Harper    | <input checked="" type="checkbox"/> Steve Ward    |

Visitor(s) on business were: \_\_\_\_\_

Quorum

Legal Quorum Present

The presence of six (6) Trustees did constitute a legal quorum for discussing and transacting library business.

Reading and Approval of the Minutes

Minutes approved

Minutes were presented to trustees present for reading. The presiding officer called for any additions or corrections. Corrections or Additions: Corrections and additions were as follows: Fear(n) With no further additions or corrections, Melissa Felling called for a motion to approve minutes. Steve Ward moved to approve the minutes as corrected, Dianne Berger seconded the motion. Motion passed by unanimous consent.

Approval of the Treasurer's Report

Treasurer's Report Approved

Balance in Working Fund: \$38,662.49.

Treasurer's Comments: Treasurer Ward stated that all bills had been paid including September payroll.

Dianne Berger moved to approve the Treasurer's report, Terry Harper seconded the motion. Motion passed by unanimous consent.

Librarian's Report

Book and Bake Sale

Roxanna reported that the book and bake sale netted about \$450.

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Usborne Books

Sales of Usborne books resulted in a \$500 book donation to the library.

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Communications

None

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Unfinished Business (Old Business)

Wall

All contracts for contractual work have been signed. It was reported that there was a possibility that the collapse of the foundation could be a covered peril under the City insurance policy. However, there had not been any communication by the insurance agent nor the insurance company regarding any inspection of the damage. Dennis was to contact Randy Hallam and determine the status of the claim.

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Maple Tree

Motion to Let Bid for Tree Removal Passes

Bids for removal of Maple tree were as follows:

Contractor	Cost
All Year Round Tree Service	\$550
A & S Tree Removal	\$1,850
Undercut Tree Removal Service	\$450
Nussmeyer Tree Service	\$600

A motion was made by Steve Ward to award the contract to the lowest bidder that has \$1,000,000 liability insurance coverage seconded by Terry Harper, motion passed by unanimous consent.

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New Business

Website

Roxanna reported that the annual fee for hosting of the library website is \$460 per year. It was left to Roxanna and Dennis to look for alternative hosting services and providers and report back to the board.

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IPLAR: Illinois Public Library Annual Report

The library trustees are to perform annual training

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Breaker Tripping

The circuit breaker is tripping prematurely in the kitchen. It was reported that the microwave (15.2 amp), water heater (12.5 amp) and refrigerator (6.5 amp) are all on the same circuit. If any two appliances demand power at the same time then the 80% recommended maximum load for the circuit breaker is

exceeded and can trip the circuit when the breaker heats up. Dennis was tasked with contacting Duane Lear about adding the sufficient circuits to eliminate the problem.

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More Book Cases

Motion to permit FOL to purchase bookshelves

A Dianne Berger made motion to permit the Friends of the Library to purchase bookshelves to expand shelving in the fiction area, seconded by Steve Ward. Motion passed by unanimous consent.

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Adjournment

Steve Ward moved to adjourn the meeting, Terry Harper seconded the motion. Motion passed by acclamation.

The meeting adjourned at: 6:51 PM

Respectfully Submitted

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Dennis E Turpin, Board Secretary

Attachments:

1. Meeting Agenda
2. Illinois State Library FY2018 Requirements
3. Three Assignment for Per Capita Grant
4. Tree Removal Estimates