

Call to Order and Roll Call

Meeting called to order at: 6:02 PM on Tuesday, August 13, 2019. Trustees and Librarian present were as follows;

- | | |
|---|---|
| <input checked="" type="checkbox"/> Roxanna Behnke | <input checked="" type="checkbox"/> Samantha McDaniel |
| <input checked="" type="checkbox"/> Dianne Berger | <input checked="" type="checkbox"/> Abby Shelton |
| <input checked="" type="checkbox"/> Meghan Fearn | <input checked="" type="checkbox"/> Dennis Turpin |
| <input checked="" type="checkbox"/> Melissa Felling | <input checked="" type="checkbox"/> David Wheat |
| <input checked="" type="checkbox"/> Terry Harper | <input checked="" type="checkbox"/> Steve Ward |

Visitor(s) on business were: None

Quorum

Legal Quorum Present

The presence of nine (9) Trustees did constitute a legal quorum for discussing and transacting library business.

Reading and Approval of the Minutes

Final Action Minutes approved

Minutes were presented to trustees present for reading. The presiding officer called for any additions or corrections. Corrections or Additions: Corrections and additions were as follows: follows(follows),buy(busy),issue of (issue of), the() With no further additions or corrections, Melissa Felling called for a motion to approve minutes. David Wheat moved to approve the minutes as corrected, Meghan Fearn seconded the motion. Motion passed by acclamation.

Approval of the Treasurer's Report

Final Action Treasurer's Report Approved

Balance in Working Fund: \$47,850.63.

Treasurer's Comments: All bills paid with no outstanding bills.

Abby Shelton moved to approve the Treasurer's report, Dianne Berger seconded the motion. Motion passed by acclamation.

Librarian's Report

Windows OS Update

Roxanna reported that two computers have Win 7 and may have to be updated in one or two years.

Story Hour

Roxanna reported that the 2019 story hour was a huge success.

Usborne Books

Roxanna announced that the library would be working with Usborne books to sell books on grandparents' day. Usborne books then donates books to the library based on the number of books sold.

Communications

No Communications

Unfinished Business (Old Business)

Walls, soffits, and sidewalks

Final Action Motion to accept bid for wall repair is passed

The board was presented with a budget estimate from Country Masonry for repairing brick wall, the estimate was for \$5,265.59. Lear Construction had not reported a budget estimate at the time of the meeting.

Chairman Felling called for a motion to accept bid from Country masonry for the brick wall repair.

Steve Ward made a motion to contract with Country Masonry for repair of the wall. Terry Harper seconded the motion. There was a call for polling the members by verbal roll call. Each board member voted in the affirmative to pass the motion.

New Business

A/C Leak

Roxanna reported that there had been a condensate leak in the air conditioner and leaked onto the ceiling. A local plumber was called to clear the condensate line to remediate the problem.

Adjournment

Terry Harper moved to adjourn the meeting, David Wheat seconded the motion. Motion passed by unanimous consent.

The meeting adjourned at: 6:39 PM

Respectfully Submitted

Dennis E Turpin, Board Secretary

Attachments:

Agenda for August 13, 2019 Board Meeting

Budget Estimate from Country Masonry for wall repair

AGENDA
ALBION PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday August 13, 2019
6:00 pm

Agenda: August 13, 2019

CALL TO ORDER

SECRETARY'S REPORT AND APPROVAL OF MINUTES

TREASURER'S REPORT AND APPROVAL OF INVOICES AND INVESTMENT

LIBRARIAN'S REPORT

COMMUNICATIONS

UNFINISHED BUSINESS

1. Wall/Soffits
2. Sidewalk

NEW BUSINESS

1. AC leak/ceiling

NEXT MEETING DATE: September 10, 2019