

Call to Order and Roll Call

Meeting called to order at: 6:00 PM on Tuesday, May 14, 2019. Trustees and Librarian present were as follows;

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|---|---|
| <input checked="" type="checkbox"/> Roxanna Behnke  | <input checked="" type="checkbox"/> Samantha McDaniel |
| <input checked="" type="checkbox"/> Dianne Berger   | <input checked="" type="checkbox"/> Abby Shelton      |
| <input checked="" type="checkbox"/> Meghan Fearn    | <input checked="" type="checkbox"/> Dennis Turpin     |
| <input checked="" type="checkbox"/> Melissa Felling | <input checked="" type="checkbox"/> David Wheat       |
| <input checked="" type="checkbox"/> Terry Harper    | <input checked="" type="checkbox"/> Steve Ward        |

Visitor(s) on business were: None

Quorum

The presence of nine (9) Trustees did constitute a legal quorum for discussing and transacting library business.

Reading and Approval of the Minutes

Minutes were presented to trustees present for reading. The presiding officer called for any additions or corrections. No corrections or additions noted. With no further additions or corrections, Melissa Felling called for a motion to approve minutes. Meghan Fearn moved to approve the minutes as presented, David Wheat seconded the motion. Motion passed by acclamation.

Approval of the Treasurer's Report

Treasurer's Comments: Deposits consisted of a couple of petty cash deposits and a check from City of Albion for PPRT (Personal Property Replacement Tax) revenue sharing for \$671. All payroll is paid through April of 2019. Treasurer Ward indicated that the current fund level compared favorably to previous years.

David Wheat moved to approve the Treasurer's report, Dianne Berger seconded the motion. Motion passed by unanimous acclamation.

Librarian's Report

Roxanna reported that Shauna Weems had been at the library earlier in the day to assist in the final preparations for Story Hour.

Communications

Unfinished Business (Old Business)

Library Wall Repair

Dennis Turpin reported that Brent Speir had called and reported that the architects are ready to perform the exploratory excavation to determine the source of the wall failure. The required Julie OneCall notification had been placed and ADG was waiting for favorable weather conditions to perform the excavation and inspection of the wall foundation.

Oak Tree Pruning

The board was informed of the pruning of approximately 2 feet of low hanging limbs on the oak tree on south side of library.

Bookshelves under Bay Windows: Approved

Bookshelves under Bay Windows

Roxanna reported that Don would be willing to make the bookshelves with a cost of materials of \$100. Roxanna indicated that in light of preserving the architectural integrity of the building it was speculated that it might be better to build rectangular shelving that could be moved to other parts of the library more easily without modification. Melissa Felling called for a motion to have Don build the bookshelves. Steve Ward made a motion to have Don build rectangular bookshelves and not attach them to the wall. Samantha McDaniel seconded the motion. Motion passed by unanimous acclamation.

New Business

Soffit Damage

Dennis reported that the soffits had been damaged by insects, rot and wood boring birds and hence needed to be repaired. The board discussed the use of alternative materials to wood, prior repairs and how to proceed. It was suggested that the Library procure a budget estimate from a local contractor.

Grant Workshop

Melissa reported that a person from First Bank had contacted her regarding a grant workshop being offered at Biaggi's at Evansville on May 22, 2019 from 11:30 am to 1:00 pm.

IPLAR: Illinois Public Library Annual Report

Roxanna announced that she was working on the IPLAR for the current year

Workshop – Design Thinking for Libraries: Approved

Roxanna reported that there would be a workshop in Edwardsville sponsored in part by Illinois Heartland Library System. The workshop fulfills the education requirements for the Per Capita grant. The Per Capita grant will have trustee training requirements but said requirements are currently unknown. The cost of the workshop is \$50. Melissa called for a motion regarding the workshop. Abby Shelton made a motion to approve Roxanna's attendance of the Design Thinking for Libraries workshop. Meghan Fearn seconded the motion. The motion passed by unanimous acclamation.

Adjournment

David Wheat moved to adjourn the meeting, Samantha McDaniel seconded the motion. Motion passed by acclamation.

The meeting was adjourned at: 6:22 PM.