

### **Call to Order and Roll Call**

Meeting called to order at: 6:00 PM on Monday, August 13, 2018. Trustees and Librarian present were as follows;

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Roxanna Behnke  | <input checked="" type="checkbox"/> Samantha McDaniel |
| <input checked="" type="checkbox"/> Dianne Berger   | <input type="checkbox"/> Abby Shelton                 |
| <input checked="" type="checkbox"/> Meghan Fearn    | <input checked="" type="checkbox"/> Dennis Turpin     |
| <input checked="" type="checkbox"/> Melissa Felling | <input checked="" type="checkbox"/> David Wheat       |
| <input checked="" type="checkbox"/> Terry Harper    | <input type="checkbox"/> Steve Ward                   |

Visitor(s) on business were: None

### **Quorum**

Legal Quorum Present

The presence of seven (7) Trustees was enough to establish a legal quorum for discussing and transacting library business.

### **Reading and Approval of the Minutes**

Minutes approved

Minutes were presented to trustees present for reading. The presiding officer called for any additions or corrections. With no additions or corrections, President Felling called for a motion to approve minutes. Terry Harper moved to approve the minutes as presented, Dianne Berger seconded the motion. Motion passed by acclamation.

### **Approval of the Treasurer's Report**

Treasurer's Report was neither presented nor approved.

### **Librarian's Report**

Bookshelves Ordered

Roxanna reported to the Board that the bookshelves were ordered and are expected to be delivered in about one month. She also indicated that she paid to have the shelves delivered inside the library and that Don Pettigrew and his brother would assemble the shelves for the library.

### **Communications**

Information Request about Historical Society

Roxanna reported that she received a request for information regarding the Albion Historical Society and she referred the requesting party to Terry Harper

### **Unfinished Business (Old Business)**

Library Cards for Children

Roxanna reviewed her research regarding the issuance of library cards to children as implemented by other libraries. She noted that the minimum age of issue spanned a range of age 4 and older. She also noted that there should be an age when children are able to qualify for a card without the parent being responsible. She noted that to issue a card a person had to have and legal ID. Her recommendation was a card eligibility age of 10 years.

Age of majority set at 16 years

President Felling called for a motion on the question of setting the age to qualify for a library card independent of parental responsibility. David Wheat made a motion to set the age of majority at 16 years. The motion was seconded by Meghan Fearn and the motion passed by acclamation.

Minimum age for library cards eligibility for minors is set at 6 years

President Felling called for a motion on the minimum age for library card issue. Dennis Turpin made a motion to set the minimum age for issuance of a library card at 6 years. There was discussion regarding parental responsibility of the child library card. Turpin amended the motion to clarify that cards issued to children should be subject to parental responsibility. Motion seconded by David Wheat. President Felling called for a vote, motion carried by acclamation.

Electrical Work

Dennis reported that Duane Lear had completed the electrical work. A new electric panel was installed in the lounge, new circuits installed in the bath under the stairs and under the kitchen. There was concerns about installing a space heater under the building. Terry harper expressed that a heat tape might be safer and perform as well. Dennis Turpin said he would see that the heat tape gets installed.

**New Business**

Friends of Library

The Friends of the Library will be holding a bake sale on Saturday, November 18 at the Library.

Roxanna conveyed that the Friends of the Library would like to replace the existing cabinets and sink to reposition the refrigerator. Discussions centered around replacing cabinets as well as perhaps buying a small freezer and small refrigerator. Roxanna said she would discuss options with Ruth Pataki of the Friends of the Library.

Front Door of the Library will not stay latched

The Board was appraised of the issue with the front door not remaining latched and that employees were placing a book in front of the door to prevent it from blowing open. Dennis said he would investigate the issue.

**Adjournment**

David Wheat moved to adjourn the meeting, Samantha McDaniel seconded the motion. Motion passed by acclamation.

The meeting was adjourned at: 6:31 PM